

BAR

NEWS

May 2, 2022

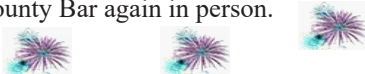
Vol. 49, No. 9

The Bash is Back!!!

Lane County Bar Association is excited to be able to gather in person at the Graduate Hotel in Eugene on **May 10, 2022, at 5:30 p.m.** for our *Spring Bash*. More details will follow, and registration



links will be sent out soon. We look forward to seeing members of the Lane County Bar again in person.



Save the Date

Lane County Women Lawyers has revised the date for the Chief Justice Martha Walters Award ceremony. The event has been moved to **November 18, 2022**. Additional information will be forthcoming in future issues of this newsletter.



Announcement

The Family Court Assistance Office of the Lane County Circuit Court is currently updating its *Unbundled Services Attorney* list. If you are interested in providing limited or unbundled services for self-represented litigants involved in family law cases, please contact **Colleen Carter-Cox**, Family Court Coordinator at 541-682-4381 or Colleen.A.CARTER-COX@ojd.state.or.us for more information.



Probate & Estate Free CLE



The next Probate & Estate CLE of the 2021-2022 season will be held on **Tuesday, May 10, 2022** from **12:00 noon to 1:00 p.m.** The scheduled topic is *Amendment, Restatement, & Revocation of Trust* presented by a panel of as yet undetermined experts.

This will be a ZOOM Meeting - please contact **Joel Smith**, Chair for invitation: joel@schultz-law.com

COVID-19 Operations Plan

As a reminder, the Lane County Court COVID-19 Operations Plan is being updated regularly as proceedings are being added back in and/or changes are made to how proceedings are being managed. A link to the Operations Plan can be accessed on the homepage of the Lane County Circuit Court website, or at: https://www.courts.oregon.gov/Documents/CJO_2021-025.pdf



Announcement

LANE COUNTY LAWYERS FOR LITERACY CAMPAIGN

Did you know that *sixty percent* of low-income families in Oregon *do not own any books*? And that kids who are not reading at benchmark level by third grade are *four times more likely to not graduate from high school* than their reading proficient peers?

SMART Reading is thrilled to announce *Lawyers for Literacy* in support of our work to spark joy and opportunity through the magic of a shared book! **SMART Reading** is a proven community program that helps address this critical issue by providing Oregon kids with reading support and new books to keep. I urge you to [take two minutes to watch this inspiring video](#) about how **SMART Reading** is making a big impact on children's literacy.

Our South Valley Area (Lane, Linn and Benton Counties) has formed a team to raise 10K toward our statewide goal of \$75,000 by **June 30th**. Any amount is welcome, [here's the link to our fundraising page](#). Firms or individuals who raise or donate \$1,000 can become a school sponsor and unlock double matching funds! Please contact **Laurie McNichols** at LMCNICHOLS@smartreading.org or (541) 600-8035 for more details about school sponsorship.

In a profession where the written word is fundamental to who we are, the legal community's support of **SMART Reading** is critical, and kids need our help now more than ever. [Will you join us to support young readers with a gift today?](#)



Attorney Positions Available

GLEAVES SWEARINGEN LLP is seeking attorneys to join our Business Litigation Group and our Trust and Estates Group. Gleaves Swearingen is a trusted full-service business law firm in Eugene and has served the legal needs of prominent businesses, individuals, and institutions throughout the Pacific Northwest for almost 100 years. Our firm takes great pride in providing clients with high quality legal guidance and our people with a rewarding work/life balance. Candidates must have strong academic credentials and meaningful professional experience is preferred. Please send your cover letter and resume to **Josh Smith** at jsmith@gleaveslaw.com. All inquiries will remain confidential.



Save the Date

June 16, 2022
5:00 p.m. to 7:00 p.m.
Eugene, OR



The **LCBA DEI Committee** is hosting an **Affinity Bar Event**. Safety allowing, we are planning an in-person event. The goal is to gather members of various Affinity Bars and others that both live in Lane County and have some members of the Affinity Bars and others visit from out of town to enhance existing relationship across the state and build some new connections, particularly those interested in DEI goals. Join us for some fellowship and hopefully some much needed fun. *We will share additional details and formal invitations in April and May.* For questions, please reach out to **Felipe Alonso III** at falonso@uoregon.edu or 541-346-3809.



Bar News Deadline

Please help us get the Bar News to you in a timely manner. While all submissions are welcomed, remember the **deadline is the 20th of each month**. We try to accommodate the inclusion of all submissions, but cannot guarantee that any submissions received after this deadline will be included in the next issue. Submissions that do not make one issue of the newsletter will, of course, be included in the subsequent issue. We try to release the newsletter as close to the first of the month as possible; however, sometimes things happen to prevent that. Please keep that in mind when submitting information for an event that takes place during the first week of the month. The preparation of this newsletter is a labor of love, but it does take some time and effort. Your support of this process is greatly appreciated. Thank you.



Legal Assistant Position

HELP PROTECT THE ENVIRONMENT

The Western Environmental Law Center seeks a Legal Assistant to join our team and contribute to our mission. We strongly encourage people of color, persons with disabilities, women, and LGBTQ+ applicants to apply.

The Legal Assistant is an exempt, full-time position responsible for providing administrative support to the finance officer, program directors, and staff attorneys in implementing the litigation and legal advocacy programs of the Western Environmental Law Center. This position will also work with WELC's General Counsel to ensure the firm's compliance with attorney ethics rules. The position's primary responsibilities include the following:

Manage legal time tracking, research, and document management accounts and systems (dockets, calendars, Rocket Matter, Westlaw, PACER, legal document storage/retention).

Coordinate signing, filing, tracking, and processing of new matter forms and retainer agreements. Conduct conflicts checks for existing and new legal advocacy matters.

Manage and maintain internal systems including active case information, client billings, and attorney bar and court admissions and CLE status.

Assist attorneys in preparation and review of legal documents for filing.

The Legal Assistant is a regular, 40-hour per week position, based out of an existing WELC office location (Eugene, Helena, Seattle, or Taos), primarily working during Monday to Friday business hours, though some night and weekend hours may be required depending on case needs. Limited travel may also be required, including overnight and weekend travel for staff retreats and events. The position also involves standard office physical demands. WELC will provide all reasonable accommodations to the extent possible or required under the Americans with Disabilities Act.

Western Environmental Law Center is an equal opportunity employer. We offer a flexible, friendly, team-based environment with immediate opportunities to shape organizational strategies, competitive salaries (starting salary range of \$53,000 - \$58,000, commensurate with experience and location). WELC offers an excellent benefits package, including health, vision, dental, life, and disability coverage (with 100% employer paid premiums), a 401(k) retirement plan with a 4% employer match, and 22 days combined of paid annual vacation and personal leave on top of 13 days of paid holiday leave, paid sick leave, and a paid long-term leave policy (3 months sabbatical leave for every 5 years of employment).

To apply and obtain more details about the position, please visit <https://westernlaw.org/about-us/clinic-interns-careers/>.

Legal Assistant Positions

Eiva Law is a small, three attorney, Eugene law firm looking for a legal assistant/paralegal to independently take on a busy desk. The successful candidate must be self-motivated, have a sense of pride in their work, the ability to work under pressure, and exceptional administrative and people skills.

Requirements:

- 5-10 years of experience as a legal assistant/paralegal
- Federal, State and Appellate court experience, including document formatting in different courts, comfort with Oregon e-filing systems, and service of process
- Absolute comfort and expertise in navigating Word, Adobe, Outlook, cloud uploading/downloading, and basic electronic file management.
- Absolute comfort in learning new software applications as they may arise in the field
- At ease when working with clients from varied backgrounds
- Excellent proofreading and grammar skills
- Experience with ordering and organizing medical records
- Experience monitoring and managing multiple calendars
- Adherence to honesty and kindness

We have a friendly and relaxed atmosphere and are centrally located in downtown Eugene. We offer a competitive salary, medical and other benefits, bonus potential, a generous vacation and sick leave policy, and flexibility with parenting schedules or other out-of-office responsibilities that may require your attention. If you think you would be a good fit for this position, please respond with your resume, a cover letter, and references by mailing to Eiva Law, 101 E. Broadway, Suite 303, Eugene, Oregon 97401 or by email to helene@eivalaw.com. We will not contact your current employer or otherwise inform them of your application without first obtaining your express permission.



Immigration Law office of **Hecht and Norman LLP** in Eugene seeks a bi-lingual (Spanish) legal assistant to work on immigration law cases. No prior experience necessary (we will train you). Bachelor's degree or higher. Competitive salary and benefits. Please contact **Kenna** at Kenna@immigrationoregon.com for more information.

Probate & Estate CLE Schedule

**LANE COUNTY PROBATE & ESTATE
2021-2022 CLEs
(2nd Tuesday of Month) @ NOON
(Subject to change)**

DATE	TOPIC / SPEAKER
June 14, 2022	<i>Business Interests in Estate Planning</i> [TO BE DETERMINED]

Legal Assistant Position

Well-established, 11-attorney law firm in Springfield, Oregon is seeking a skilled Legal Assistant with strong transactional and litigation skills.

The ideal candidate will have five years' experience with:

- Commercial property transactions
- Corporate and general business
- Oregon E-Filing
- Maintaining attorney calendars / accurately docketing court deadlines
- State and federal court procedures and rules

Required:

- Five years' experience as a legal assistant preferably in the areas listed above
- Advanced word processing skills
- High attention to detail and meticulous proofreading skills
- Highly organized, efficient, and resourceful
- Good interpersonal skills and willingness to contribute to a team environment
- Support a client service philosophy and work in a professional manner
- Ability to work under pressure, maintain client confidentiality and meet deadlines

We offer a competitive salary commensurate with experience and a generous benefits package.

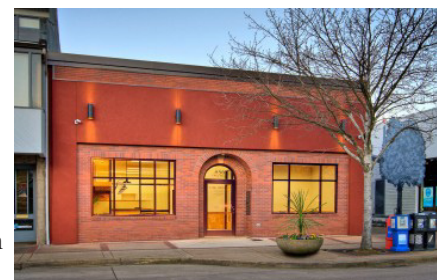
Please send cover letter and resume to **Julia Belcher**, Administrator, Thorp Purdy Jewett Urness & Wilkinson, PC, 1011 Harlow Road, Suite 300, Springfield, OR 97477 or to jbelcher@thorp-purdy.com.



Office Share

DOWNTOWN EUGENE OFFICE SHARE AVAILABLE

- Professional décor and lobby
- Executive sized offices
- Each office includes a convenient assistant workstation
- Private unit address and mailbox
- Private storage unit
- Kitchen
- Two restrooms
- Conference room
- Twice weekly janitorial services
- Internet
- Only two blocks from courthouse
- \$850 / month

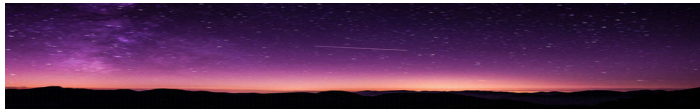


Call Mandi at 541.345.4500

Seeking Part Time Office Space

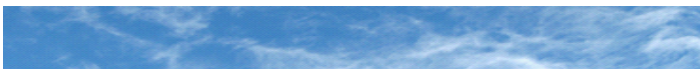
Current lease is expiring. Part-time attorney looking for an office sharing situation with an attorney who can spare their current office space for a few hours a week for client meetings, document signings, etc. I have my own home office in Springfield, but like to have a professional office space available in Eugene for occasional use. Having reception, notary and copier available would be preferred. My current practice is primarily estate planning, probate and corporate formation.

Alan R. Buchalter, OSB 922427, email: arblaw88@comcast.net



Office Spaces Available

Three offices available in friendly, professional COVID-safe environment in downtown Eugene (142 W. 8th Ave.); ample parking, short walk to all municipal, state & federal courthouses, jail, city/county offices, & downtown businesses, amenities. Rent includes full reception services (subject to COVID limitations, restrictions), twice weekly janitorial service and use of three conference rooms, kitchen-break room, and two work rooms equipped with photocopiers, fax, postage meter, shredder and related amenities. Optional high-speed internet and monthly parking passes available. Rents are \$525, \$675 or \$900/month, depending on size, with optional assistant work stations at \$175/mo. For more information or viewing, please contact **Alan Seligson** at (541) 338-8500, aseligson@scslaw.org or text (541) 521-6009.



The District is an invaluable resource for local or out-of-town attorneys who may need a place for depositions or a temporary office while working in the Eugene/Springfield area. See flyer at the end of this newsletter.

A month-to-month membership for a dedicated desk is \$460 per month; however, an annual membership has a discounted rate of \$425 per month.

There are (3) private conference rooms available. The conference rooms vary by size and can be rented by the hour. The hourly rates start at \$10 and increase up to \$20 an hour for members (depending on the size). The only additional fee associated with the meeting space is a \$150 food and beverage cleaning fee. This fee is only collected if you choose to provide outside food or beverage in the actual conference rooms.

There are 1–5-person private offices available. Pricing varies by size and location. A deposit is not required for new members, but there is a one-time \$50 registration fee.

For further information contact **Patricia Rogers**, *Leasing Agent*
Main 541-484-0383 | Direct 541-799.0296.

Office Spaces Available

2 PRIME PROFESSIONAL OFFICES STILL AVAILABLE

Office sharing on the Willamette River at the Northbank Office Complex 66 Club Road, Eugene, Oregon. Ideal for attorneys, accountants, and other professionals.

Two (2) beautiful river-view offices (one 10' x 15' @ \$1,050/mo. and one 10' x 10' @ \$730/mo. Also, one (1) non-river staff or smaller professional office (about 10' X 10' - \$550/mo). Available January 2022.

All offices share common reception area/waiting room, conference room, lunchroom with appliances, restrooms, and free parking. Part time reception and notary available. Showers and locker facilities available through building manger.

- * Copy, scan, print and fax machine. High-speed business internet; phone lines available; postage metering.
- * Close proximity to courts, downtown Eugene, Oakway & Valley River shopping center and restaurants, and University of Oregon.

Postage, copies, faxes charges based on monthly usage. A phone line available at cost through Comcast. Call 541-485-0777 or email John @ john@northbanklaw.com to view or for more information.



One office in beautiful downtown building on 8th and High, right across from Whole Foods. \$800 per month. Shared kitchen, bathroom and common areas. Free internet. Contact **Raquel** at raquel@immigrationoregon.com.



Office space for rent with great sign visibility at 735 W. 7th Ave. Two spaces for rent which could include separate entrances. Common areas include conference room, kitchen, and bathrooms. Parking onsite so that client's do not need to pay for parking. Reception available at no extra cost. Utilities included excluding phone line. Contact **Willamette NW Law Firm** for more details.

Services Offered

BOOKKEEPING SERVICES

Paralegal with 10 years of experience specializing in small practice bookkeeping and payroll. Contact Marisela Taylor, 541-942-0000, or mari@paintedmountaindesign.com



CONTRACT PARALEGAL SERVICE S&T SUPPORT, LLC

Seasoned Paralegals available on an as-needed basis. Backgrounds in estate planning, probate/trust administration, business law, and litigation. Will work remotely or on-site serving Salem, Portland and Eugene. Visit <https://www.stsupportllc.com/> for services and staff. Call (503) 967-6023 or email tammy@stsupportllc.com to discuss your paralegal needs.



MEDIATION SERVICES

Retired senior judge **Jack Billings** is available for mediation and arbitration services. Judge Billings has settled literally hundreds of domestic relations, tort, real estate, construction defect, contract and other disputes during his more than 45 years of bar service. He can generally arrange a mediation within a few weeks. For information on fees and availability contact him at: srjudgejab@yahoo.com, 541-510-6239.



INVESTIGATIVE SERVICES

Criminal and civil investigations, background checks, witness interviews, process service, reasonable rates. **Stacy D. Stumbo Private Investigations** (PI-ID No. 63668) Call (541) 514-5179 or email sdspi@yahoo.com for details.



Law for the People is a new nonprofit legal services organization offering assistance to low-income clients with family law cases in Lane County. Rather than providing traditional comprehensive legal services, our focus is on empowering our clients by helping them represent themselves. Our goal is to keep legal costs to a minimum by charging a low hourly rate without the necessity of a retainer and relying upon our clients to perform their own legwork. For more information, contact **Michael L. Quillin** at (541)632-6453 or mlquillin@lawforthepeople.org, or visit our website at <https://www.lawforthepeople.org>.

Upcoming Events


Check the LCBA or Lane County Circuit Court websites for further developments during this time of COVID-19

- | | |
|-------------|--|
| May 10 | Probate & Estates CLE
<i>Amendment, Revocation and Restatement of Trusts</i>
Panel to be Determined
Virtual
12:00 noon - 1:00 p.m. |
| | LCBA Spring Bash
Graduate Hotel
5:30 p.m. - ? |
| May 13 | The only one this year |
| May 30 | Holiday - Court closed |
| June 16 | LCBA DEI Committee
Afinity Bar Event
Location to be Determined
5:00 p.m. - 7:00 p.m. |
| November 18 | Chief Justice Martha Walters Award
<i>Recipient TBA</i>
<i>Location to be Determined</i>
<i>Time also to be Determined</i> |



Services Offered


Temporary Law Office

Now Available in Eugene

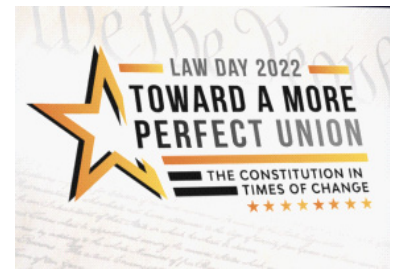
The Ultimate Law Firm Experience

When You Need It!




TemporaryLawOffice.com

Lane County Bar Association
 c/o Secretary
 Post Office Box 11379
 Eugene, OR 97440



Freelance Legal Secretaries/Assistants:

Kelly Lee (541) 515-2962



Law Day
 May 1st

Memorial Day
 May 30



Mother's Day
 May 8th



Bar News

Next Submission Deadline: **Friday, May 20, 2022**

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Issues of the *Bar News* are available at:
<http://lanecountybar.org>



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